PTSA MEETING MINUTES November 15, 2016

**Attendees**

The meeting was called to order at 7:06 pm by PTSA President Darlann Romney

Attendees: Michelle Young, John Sykes, Lysa Fulbright, Stephen Mares, Karen Warr, Maryann Hiscock, Darlann Romney, John Sublette, Sherry Skinner, Angel McKenzie

**Agenda**

|  |  |  |
| --- | --- | --- |
| Agenda Items | Who | Time |
| Meeting Called to Order | Darlann Romney, President | 2 |
| Approval of Minutes: 10-11-16  \*\*Please review before meeting | Maryann Hiscock, Secretary | 2 |
| [Treasurer’s Report](https://drive.google.com/file/d/0B4GktG90FWqYb1pDMEZyZFMwR1cxVndjclc1VEhpc3VxdUFV/view?usp=sharing)  \*\*Please review before meeting | Karen Warr, Treasurer | 3 |
| Student Council Update | Ava Wallace, President | 5 |
| Administration Report | Alison Cleveland, Asst. Principal | 5-10 |
| Magnet Coordinator, Update/Needs | Tanya Hinton | 5 |
| Teacher Grant Update | Mary Martin, Teacher Grant Lead | 3 |
| Membership Updates   * Recruiting members   Teachers  Parents  Students  Upcoming Activities / Needs:   * Monthly “On Time” Drawing Awards * Quarterly A/AB Honor Roll Drawing Awards * Hospitality Nov/Dec?   PTSA - [filling open positions](https://docs.google.com/document/d/1GhdiyLy38e0X1OjRIyDwjtv0B0t4T3kaegmb68VEh8w/edit?usp=sharing) (please review) | Board Discussion Points | 5 |
| Liaison Communications: |  | 5 |
| Meeting Adjourned | Darlann Romney | 2 |

**Review and Approval of the October 11 2016 Meeting Minutes**

John Sykes motioned to approve the minutes and Lysa Fulbright seconded the motion.

**Treasurer’s Report – Karen Warr**

As of end of October, the balance is $6,210. The first audit committee review happened this month and will happen monthly. We need to raise approximately $5K to be able to meet the budget for the year.

**Student Council Update – Ava Wallace**

Ava is out sick and was unavailable to attend.

**Principal and Administrative Update – Stephen Mares**

* Thank you for all you do!
* Magnet Fair and first tours have started and are scheduled and we’ve had a great turn out and a lot of interest in our school.
* December Open House – Expecting about 200 ppl
* Looking for about 50 magnet seats and hoping to get 200
* We have 1955, which is under capacity.
* Overflow school from Enloe for this year and next year. ADHS and Broughton are overflow schools when Enloe reaches its cap.
* Great turn out from band, sports, arts
* Ended first quarter. For the first time, honor roll letters went out to students from Mr. Mares. All A – 300+ and A/B – 700+
* Principal is meeting with each staff member and different student groups and eventually parents. Over time, he will be considering and implementing different changes.

**Magnet Coordinator – Tanya Hinton**

* Working hard to highlight global health initiatives and ADHS alumni. Bulletin boards are updated throughout the school.
* There are some upcoming open houses which we need volunteers to help lead. Tours last about an hour.

**Senior Scholarship – Mary Martin**

* Mary is out sick.
* Teachers are spending grant money as awarded.

**Membership Update**

* We all need to recruit and increase memberships for our programs.
* We’d like to try to get teachers enrolled. Darlann heard putting a small sign outside each teacher’s room who joins helps. Mr. Mares requested a soft copy of the enrollment form to share with his staff. Mr. Mares also offered to follow up with one of the design teachers to help create the sign.
* Ideas to recruit / get more $:
  + Solicit at concerts
  + 50/50 Raffle at a sporting event
  + Promote how PTSA helps 🡪 Ex. Teacher Grants, Scholarships, etc.
  + Promote at 9th grade freshmen orientations over the summer
  + Special mailers prior to start of school
  + 5-minute promo at other boosters (ex. Jag Club, Band, Chorus)
* We need to try solicit for officers next year.
  + Consider having all PTSA meetings be general/open meetings
  + Try to have co-officers or president elect to try to get new upcoming people volunteering with PTSA
  + Solicit off the interest list
  + Try to have a public speaker for the first few minutes of the meeting. (Topic examples: Athletes eating properly, social media, safe driving, etc.)

**Choral Update – John Sublette**

* Thank you to Principal Mares for all the announcements promoting the events.
* November 17 – Fall Café - $2 a door
  + Fun concert, modern, popular (some original) music.
* Mattress sales just finished up
* Holiday Green Sales – Ends November 18th
* Vocal Ensemble – Dec 8th/ Capital – Dec 9th
* Winter Concert – Dec 15th

**Band Update**

* Band banquet Saturday, Nov 19th
* Raleigh Parade – Saturday, Nov 19th
* Apex Parade - Dec 3rd
* Cary Parade – Dec 10th
* Fruits and nuts sales will be available for sale through Saturday, Nov. 19th
* Sign up for Winter Guard and Winter Percussion

**Other Topics**

* Still doing recognition drawings for kids who arrive on time.
  + Need Gift Cards for the recognition drawing
* A/B and A Honor Roll
  + Considering a celebration with a small treat during lunch and possibly a gift card drawing
  + Trying to determine if we should we continue to post all the names on the bulletin board
* Teacher Appreciation
  + December cookies
  + February luncheon (Feb 10th?)

**PTSA Next Meetings**

Below is the schedule of upcoming PTSA Meetings.

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Time | Type | Place |
| ADHS Open House  Feb 9 | 6:00 PM -- 6:30 PM | **PTSA General Meeting - Open House** | Athens Auditorium |
| Tuesday  March 14 | 7:00 PM -- 8:00 PM | **PTSA General Meeting** | Room 2616 |
| Tuesday  April 18 | 7:00 PM -- 8:00 PM | **PTSA General Meeting** | Room 2616 |
| Wednesday  May 09 | 8:30-9:30am OR  7:00-8:00pm | **PTSA General Meeting** | Library OR  Room 2616 |
| Tuesday  June 20 | 7:00 PM -- 8:00 PM | PTSA Board Meeting | Room 2616 |

Meeting adjourned at 8:28